

Monthly Meeting Notes

BVE PAC Meeting #2

October 1, 2018 @ 6:00 PM in the BVE Library

2nd PAC Meeting of 2018/2019 School Year

Meeting Governance: BVE PAC Constitution and Bylaws

Dear Parents,

In our October monthly meeting we overviewed the financial logistics required of PAC in order to accurately forecast the PAC budget going-forward including: a high-level understanding of how PAC has financially functioned in previous years, annual fundraising events, deadlines to apply for grants, and existing financial commitments (i.e. Accelerated Reader software license until 2019).

As per Section IX of our PAC Bylaws: A budget and tentative plan of expenditures should be drawn up by the executive and presented for approval at a general meeting prior to the end of November of each year.

If you are a parent with an idea on how PAC funds should be allocated this year as part of the 2018/2019 PAC Budget (Expenditures) please email us at bvepac@gmail.com ASAP.

Please remember, voting on how funds are allocated by BVE PAC must be done in person during BVE PAC Monthly meetings. All Parents are encouraged to attend BVE PAC Monthly meetings and participate in the voting process.

Sincerely,

PresidentBVEPAC@gmail.com

Detailed Meeting Minutes:

1. Meeting called to order 6:08
2. Attendees: Rose W, Amanda Sappington, Candice M, Allyn S, Francie W, Pam M, Franca A, Todd H, Lisa B, Helen S, Karen M, Dave Marra
3. Babysitters: Monica Parkin

Agenda Items:

1. **President: Intro & Bylaws (10 Minutes)**

Bylaws document is to be posted on website- link to be view. Please note the Code of Conduct

2. PAC Treasurer: Budget (30 minutes)

4 Accounts, General account \$3233.34, Breakfast Club \$3444.98 which has to be kept separate. Likely to forward to SD19 to coordinate.

Yearbook account \$2448.72. has existed for a long time

Candice motion to close yearbook account and move funds to General account. Second Franca Tabled until we receive more information

Gaming account \$4480.39 for extra curricular activities only. Cannot go toward school curriculum. Allyn has a listing of what is allowed and link to be attached.

The reports were not filed for the past 3 years 2015/16, 16/17, 17/18.

This year's grant not confirmed \$20 per child based on this years enrollment

We have \$4500 that must be spent? To be confirmed.

AR program is not yet paid for 2018/19. It is questionable to use these funds for AR unless it is a reading club.

Laptop came out of gaming acct. Not sure if it is an issue because the gov't doesn't think the report was filed for this item

Grade 7 ceremony and awards. A good portion goes to grade 7's

Requesting proposals from parents and teachers for other ideas for supporting greater number of students

Scholastic book fair Dec. 2, 3. - Each class has a goal that they earn points. Can draw one or 2 names from each class to win a book. Balance goes to library.

1. **Expenses:** confirm list of proposed PAC expenses for 2018/2019

Incomplete at this time

Candice and Todd will go through old notes to compile updated list

2. **Income:** confirm *income sources* for 2018/2019 (incl. fundraising events)

- i. List BVE PAC Fundraising events planned for 2018/2019 & dates:
- ii. Mountain Harvest Festival last year approx \$1800 after expenses.
- iii. Scholastic Book Fair Dec. 3rd and 4th. Lisa will do the online training.
- iv. Deilmans was done last year. Earned approx \$1,000 last year
- v. Demilles SA to partner with us to sell oranges in the spring.
- vi. Purdy's Chocolates at Christmas Earned approx \$1,000 last year
- vii. Green Christmas - very popular - almost \$800 income last year. Usually held the last Thursday of the year.
- viii. Gaming

Treasurers will meet with Todd to get more info.

3. **Old Business** with a BVE PAC Vote scheduled for Nov 2018:

- i. keep/remove Expense: 720.00 Grade 7 Hoodies'. 30 students this year. To be tabled for next meeting

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- ii. Already paid. Expense:\$1000.00 to Outdoor School Program. Suggest we use the gaming account.
 - iii. Vote to keep/remove Expense: \$2700.00 to AR program (next license). Must decide before June 2019 if we will continue with this program.
 - iv. Motion to Manage/remove BVE PAC Social Media Accounts Facebook. Todd will manage the school Facebook. Helen will be the administrator of the PAC facebook page.
 - v. *Old business propositions & supporting info due Oct 15 2018*
4. **New Business** with a BVE PAC Vote scheduled for Nov 2018:
- i. Motion to add PAC Expense: (\$) Vitamin D Lamps (see attachment)

Vitamin D
Lamps.pdf

Todd advised that this does not fit with the school mandate. Tabled until more information available.

- ii. *New business propositions & supporting info due Oct 15 2018*

ie: fundraising, expenses. requests for proposals from Todd and teachers and PAC.

3. DPAC: (10 Minutes) high level overview of DPAC – Helen

| District Parent Advisory Council (DPAC) | Revelstoke Board of Education Trustees | School Board Meetings: |
|--|--|--|
| Meeting #1 Wednesday, October 3rd, 2018 12:00 p.m. School Board Office DPAC - October 3rd, 2018 Agenda Pl | All Candidates Forum Multi-Purpose Room Begbie View Elementary School 1001 Mackenzie Avenue October 9th, 2018 7:00 pm | October 10th, 2018 at 5:00 pm Regular Board Meeting at the school board office downstairs Board Room – the last meeting for the current board November 1st, 2018 at noon – the swearing in of the new Revelstoke Board of Education November 21st, 2018 at 5:00 pm – Regular Board meeting at the school board office downstairs Board Room – the first meeting of the new board |

Helen and Candice are DPAC reps from BVE to collect and share what is going on in this district.
First meeting is Oct. 3rd.

4. Principal Comments/Questions (10 Minutes)

Teacher report to be included at next meeting

“Play is the way.” Understanding your social/emotional self. Will be implemented over the next couple of months.

Many classrooms have hosted meet the teacher and how to support your learner.

Student learning communication is already starting

Oct 18th Picture day.

Grade 4 and 7 teachers will be scheduling the Foundation Skills Assessment and may consider doing a portion of it each week until early November. Looks Province wide to see how well we are doing. Used as a tool but has political implications as the results are published information. The Fraser Institute and creates rankings. In the past due to plummeting participation, the results have not been particularly useful.

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5. **If required:** Dismiss Non-Voting Members of SD19. Private PAC discussion (Voting Members only).
6. Next meeting date – November 5 2018
7. **Adjournment 7:35**

May 2019 application to be submitted for gaming.
Reports to be submitted June 30 - Sept.

Sincerely,

BVEPAC@gmail.com

PresidentBVEPAC@gmail.com

The PAC bulletin board located in BVE School



PARENT ADVISORY COUNCIL